

WORKPLACE PENSION SCHEME ENQUIRY FORM



Dear Sirs

I have asked Grove Pension Solutions Ltd of Grove House, London Road, Halstead, Sevenoaks, Kent, TN14 7DS to advise me on my pension benefits.

Please will you provide them with any information that they may require regarding my **current** workplace pension scheme with you.

Yours faithfully,

Name:

Signed:

Date:

Please complete the following information about you:

Title:	Forenames:	Surname:
Address:		
.....		Postcode:
National Insurance Number:	Date of Birth:	
Marital status:	Spouse/Partner DOB:	
Telephone Number Home:	Tel No Work:	
Tel No Mobile:	Email address:	

Please complete the following details about your current workplace pension scheme:

Name of Employer:

Who is your current Workplace Pension with?

What company administers this scheme (if known):

Policy Number or Member Number:

Pension scheme contact number (if known):

Please also enclose any correspondence / recent paperwork that you may have.

If you have any queries you can either telephone **01959 534 082** or email info@groveps.co.uk.

After completing, please return this and any other documents to us, either via the pre-paid envelope if one has been provided or, in your own envelope writing FREEPOST GROVE on the front. There is no need for a stamp or to write anything else.